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Director and Health Officer

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BOARD OF SUPERVISORS

Gloria Molina
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Fifth District

September 9, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO ACCEPT A NOTICE OF GRANT AWARD
FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION
FOR THE HIV EPIDEMIOLOGY PROGRAM MORBIDITY AND
RISK BEHAVIOR SURVEILLANCE PROJECT
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to accept grant funds for the period of June 1, 2008 through May 31, 2009 from the Centers for Disease Control and Prevention to support the HIV Epidemiology Program Morbidity and Risk Behavior Surveillance Project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of the Department of Public Health (DPH), or his designee, to accept and execute the Notice of Award (NA) Grant Award Number 3U62PS924449-04W1 (Exhibit I), from the Centers for Disease Control and Prevention (CDC) to continue to support the Morbidity and Risk Behavior Surveillance Project for the period of June 1, 2008 through May 31, 2009 in the amount of \$483,374, at no net County cost.

2. Delegate authority to the Director of DPH, or his designee, to accept and execute future awards and/or amendments, which are consistent with the requirements of the CDC NA Grant Award Number 3U62PS924449-04W1, which provide for the extension of the NA Agreement term and acceptance of yearly term funding through May 31, 2011, subject to review and approval by County Counsel and the Chief Executive Office and notification to the Board offices.
3. Delegate authority to the Director of DPH, or his designee to accept and execute future amendments, which are consistent with the requirements of the CDC NA Grant Award Number 3U62PS924449-04W1, through May 31, 2011, and that allow acceptance of rollover funds, or that increase or decrease funding up to 25 percent of that year's NA base award, subject to review and approval by County Counsel and the Chief Executive Office and notification to the Board offices.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow DPH to accept grant funds from the CDC to continue to support the HIV Epidemiology Program Morbidity and Risk Behavior Surveillance Project to collect a representative data sample which accurately describes Human Immunodeficiency Virus (HIV)-infected individuals and the care they receive. The data will be used to monitor risk behavior trends, medication utilization and adherence, and healthcare utilization, which will assist both the nation and the County when planning HIV prevention and healthcare services for persons diagnosed with HIV/Acquired Immune Deficiency Syndrome (AIDS).

Implementation of Strategic Plan Goals

This action supports Goal 6, Community Services and Goal 7, Health and Mental Health of the County Strategic Plan by supporting the Morbidity and Risk Behavior Surveillance Project which provides for the collection of data to improve HIV prevention efforts and services to persons with HIV/AIDS.

FISCAL IMPACT/FINANCING

The total budget is \$483,374 for the period of June 1, 2008 through May 31, 2009; 100 percent offset by CDC funds.

Funding is included in DPH's Fiscal Year (FY) 2008-09 Adopted Budget and will be requested in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since February 1983, the County has accepted financial assistance from the CDC to support HIV/AIDS surveillance activities.

On March 1, 2005, your Board approved acceptance of a Notice of Cooperative Agreement Number (NCA) U62/CCU924449-01 from CDC in the amount of \$428,451 to support the HIV Epidemiology Program's participation in a Morbidity and Risk Behavior Surveillance Project for the period of September 1, 2004 through May 31, 2005, and delegated authority to the Director of Health Services, (now Director of DPH), to accept and execute future NCAs and amendments substantially similar to NCA Number U62/CCU924449-01 through May 31, 2008, subject to review and approval by County Counsel and notification to your Board offices.

On September 19, 2005, DPH accepted, under delegated authority, NCA Number U62/CCU92449-02 from the CDC in the amount of \$405,279, at no net County cost, to continue the Morbidity and Risk Behavior Surveillance Project for the period of June 1, 2005 through May 31, 2006.

On December 26, 2006, DPH accepted, under delegated authority, NCA Numbers U62/CCU924449-03-01 and U62/CCU924449-03-02 (Revised) from the CDC in the amounts of \$567,312 and \$668,501, at no net County cost, respectively, to continue the Morbidity and Risk Behavior Surveillance Project for the period of June 1, 2006 through May 31, 2007. NCA Number U62/CCU924449-03-02 (Revised) allowed for the carryover of funds in the amount of \$101,189 and revised the funding from \$567,312 to \$668,501 for the period of June 1, 2006 through May 31, 2007.

On November 15, 2007, DPH accepted, under delegated authority, NCA Numbers U62/CCU924449-04 and U62/PS924449-04 (Revised) from the CDC in the amounts of \$554,050 and \$553,839, at no net County cost, respectively, to continue the Morbidity and Risk Behavior Surveillance Project for the period of June 1, 2007 through May 31, 2008. NCA U62/PS924449-04 (Revised) allowed for the reduction of funds in the amount of \$211 and revised the funding from \$554,050 to \$553,839 for the period of June 1, 2007 through May 31, 2008.

On June 2, 2008, CDC issued to the HIV Epidemiology Program NA Grant Award Number 3U62PS924449-04W1 to continue support of the Morbidity and Risk Behavior Surveillance Project through May 31, 2009, in the amount of \$483,374, at no net County cost.

On June 11, 2008, DPH accepted, under delegated authority, NCA Number 5U62PS24449-04 (Revised) from the CDC which allowed for the use of unobligated funds in the amount of \$65,941, at no net County cost, to continue the Morbidity and Risk Behavior Surveillance Project, for the period of June 1, 2007 through May 31, 2008.

Attachment A is the Grant Management Statement for grants exceeding \$100,000.

County Counsel has approved Exhibit I as to form.

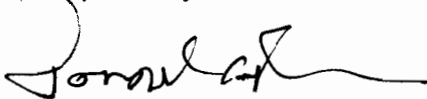
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action will provide for the continued support of the Morbidity and Risk Behavior Surveillance Project that will benefit the County when planning HIV prevention and healthcare services for persons diagnosed with HIV/AIDS.

CONCLUSION

When approved, DPH requires four signed copies of your Board's action.

Respectfully submitted,



 Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

Attachments (2)

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

BL# 00668
8/20/08



COOPERATIVE AGREEMENT'S
Department of Health and Human Services
Centers for Disease Control
NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDS AND TB PREVENTION

Notice of Award

Issue Date: 05/27/2008



Grant Number: 3U62PS924449-04W1

Principal Investigator(s):
DOUGLAS M FRYE

Project Title: _MORBIDITY AND RISK BEHAVIOR SURVEILLANCE

LOS ANGELES COUNTY HEALTH SERVICES
600 S. COMMONWEALTH AVENUE, SUITE 1920
LOS ANGELES, CA 90005

Budget Period: 06/01/2007 – 05/31/2009

Project Period: 09/01/2004 – 05/31/2009

Dear Business Official:

The Centers for Disease Control hereby awards a grant in the amount of \$483,374 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to LOS ANGELES DEPARTMENT OF PUBLIC HEALTH in support of the above referenced project. This award is pursuant to the authority of 307.317K2 PHSA, 42USC241, 247BK2, PL108 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Merlin Williams
Grants Management Officer
Centers for Disease Control

Additional information follows

ORIGINAL

RECEIVED
JUN 02 2008

HIV EPIDEMIOLOGY

SECTION I – AWARD DATA – 3U62PS924449-04W1**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$299,683
Fringe Benefits	\$144,327
Personnel Costs (Subtotal)	\$444,010
Supplies	\$2,460
Travel Costs	\$10,794
Other Costs	\$29,740

Federal Direct Costs	\$487,004
Federal F&A Costs	\$54,782
Approved Budget	\$541,786
Federal Share	\$541,786
Less Unobligated Balance	\$58,412
TOTAL FEDERAL AWARD AMOUNT	\$483,374

AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$483,374
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Fiscal Information:

CFDA Number:	93.944
EIN:	1956000927A1
Document Number:	OCCU924449

IC	CAN	2008
PS	9212469	\$483,374

SUMMARY TOTAL FEDERAL AWARD AMOUNT YEAR (4)	
GRANT NUMBER	TOTAL FEDERAL AWARD AMOUNT
3U62PS924449-04W1	\$483,374
5U62PS924449-04	\$553,839
TOTAL	\$1,037,213

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
4	\$483,374	\$1,037,213

CDC Administrative Data:**PCC: N / OC: 4151**

SECTION II – PAYMENT/HOTLINE INFORMATION – 3U62PS924449-04W1

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhtips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

SECTION III – TERMS AND CONDITIONS – 3U62PS924449-04W1

This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:
Additional Costs

SECTION IV – PS Special Terms and Conditions – 3U62PS924449-04W1

Funding Opportunity Announcement Number (FOA): PS04155
Award Number: 5 U62PS924449-04 REVISED (3)
Approval List Number: CO-071R08

TERMS AND CONDITIONS OF THIS AWARD

NOTE 1: INCORPORATION AND AMENDMENT:

Funding Opportunity Announcement Number (FOA) PS04155, entitled Morbidity and Risk Behavior Surveillance and the cost extension application dated May 08, 2008 are made a part of this award by reference.

This amended Notice of Cooperative Agreement is to authorize an extension of the project/budget period with additional funding until May 31, 2009. This amendment extend the current 04 year budget period into a 24 months budget period covering June 1, 2008 through May 31, 2009.

NOTE 2: INDIRECT COSTS:

Indirect costs are approved based on a Cost Allocation Plan that was approved dated May 09, 2008, which calculates indirect costs at 18.28% of total salary costs.

NOTE 3: UNOBLIGATED BALANCE: This award includes use of Year 03 unobligated in the amount of \$25,662 which has been applied as an offset to the current funding amount. The use of unobligated is approved based on the Final Financial Status Report (FSR) dated May 2, 2008. The amount of this notice of award will be subject to reduction if the actual amount of the unobligated is less than shown on the referenced FSR.

NOTE 4: ESTIMATED UNOBLIGATED BALANCE: This award includes use of estimated unobligated funds in the amount of \$32,750 which has been applied as an offset to the current funding amount. The use of estimated unobligated funds is offset based on the cost extension request and Standard Form 424A dated May 09, 2008.

NOTE 5: REPORTING REQUIREMENTS:

Final Financial Status Report (FSR) - Form SF 269 for Budget Year 4: A single copy of final FSR covering the period of June 1, 2008 through May 31, 2009 should be submitted on or before August 31, 2009 and a final FSR covering the period of June 1, 2007 through May 31, 2008, due August 31, 2008.

Annual Progress Report (APR) for Budget Year 4:

The original and 2 copies of the 24 months progress report covering the period of June 1, 2007 through May 31, 2009 should be submitted on or before August 31, 2009.

NOTE 6: CORRESPONDENCE:

All correspondence including e-mails and faxes regarding this award must be dated, identified with the award number as shown at the top left part of this page, and include a point of contact (name, fax, and e-mail). All correspondence should be addressed to the Grants Management Specialist listed below:

Louven Asante, Grants Management Specialist
Center for Disease Control and Prevention, PGO, Branch 1
2920 Brandywine Road, Mail Stop E-15
Atlanta, Georgia 30341-4146

NOTE 7: RESPONSE TO TECHNICAL REVIEW:

Attached to this Notice of Award is a Technical Review of the application. The recipient is required to respond in writing to the weakness stated in the attached technical review form no later than July 1, 2008. The written response should be submitted to the Grants Management Specialist listed in note 11.

NOTE 8: TRAFFICKING IN PERSONS: This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term and condition, go to:
http://www.cdc.gov/od/pgo/funding/grants/Award_Term_and_Condition_for_Trafficking_in_Persons.shtm

NOTE 9: ALL OTHER TERMS AND CONDITIONS OF THIS COOPERATIVE AGREEMENT remain in full effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

NOTE 10: CDC CONTACT NAMES:

Business and Grants Policy Contact
Louven Asante, Grants Management Specialist
Centers for Disease Control & Prevention, PGO, Branch I
2920 Brandywine Road, Mail Stop E-15
Atlanta, GA 30341-4146
Telephone: (404) 639-8291
Fax: (404) 639-8095
Email: LHA5@cdc.gov

Programmatic and Technical Contact
Ann Do, Project Officer
Centers for Disease Control and Prevention
Division of HIV/AIDS Prevention (DHAP)
Corporate Square, Bldg. 8, MS E-45
Atlanta, GA 30329
Telephone: (404) 639-6347
Fax: (404) 639-8640
Email: aad9@cdc.gov

STAFF CONTACTS

Grants Management Specialist: Louven Asante
Centers for Disease Control and Prevention (CDC)
Procurement and Grants Office
1600 Clifton Road, Mail Stop E-15
Atlanta, GA 30333
Email: lha5@cdc.gov Phone: (404) 639-8291 Fax: (404) 639-8095

Grants Management Officer: Merlin Williams

SPREADSHEET SUMMARY

GRANT NUMBER: 3U62PS924449-04W1

INSTITUTION: LOS ANGELES COUNTY HEALTH SERVICES DEPT

<i>Budget</i>	<i>Year 4</i>
Salaries and Wages	\$299,683

Fringe Benefits	\$144,327
Personnel Costs (Subtotal)	\$444,010
Supplies	\$2,460
Travel Costs	\$10,794
Other Costs	\$29,740
TOTAL FEDERAL DC	\$487,004
TOTAL FEDERAL F&A	\$54,782
TOTAL COST	\$483,374

Los Angeles County Chief Executive Office
Grant Management Statement for Grants Exceeding \$100,000

Department: Public Health

Grant Project Title and Description

Approval of Notice of Award Grant Award Number 3U62/PS924449-04W1 from the Centers for Disease Control and Prevention (CDC) to support a Morbidity and Risk Behavior Surveillance Project.

Funding Agency	Program (Fed. Grant #State Bill or Code #)	Grant Acceptance Deadline
CDC	Notice of Award Grant Award Number 3U62PS924449-04W1	Date of Board Approval

Total Amount of Grant Funding: \$483,374

County Match Requirements: N/A

Grant Period: 06/01/08-05/31/09

Begin Date: 06/01/08

End Date: 05/31/2009

Number of Personnel Hired Under this Grant: Full Time 0

Part Time 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary "N" items? Yes ☒ No ☐

Is the County obligated to continue this program after the grant expires Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☐ No ☒

b). Identify other revenue sources Yes ☒ No ☐

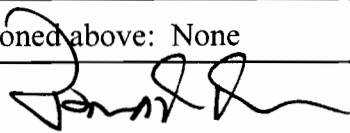
(Describe)

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant Yes ☒ No ☐

Impact of additional personnel on existing space: None.

Other requirements not mentioned above: None

Department Head Signature



Date

8.4.08